

## Welcome to UWSP

The staff of the UWSP Libraries is happy to serve you and your students' research and information needs. In addition to perusing this information sheet and the Libraries homepage, we encourage you to contact a member of the Libraries faculty or staff if you have questions about our services. The following includes information about some of the essential services you may want to know.

## Borrowing Materials

Faculty, staff, and students may borrow items with a UWSP ID card. The loan period for books is 1 semester with a maximum 2-year loan period for faculty, staff, and graduate students. The loan period for undergraduate students is 4 weeks (with 2 renewals).

## Item Page & Delivery Service

The Libraries offer both a page and a delivery service. This service allows faculty and staff to request items from the Libraries to be placed on hold at their home campus Circulation Desk or delivered to their office or administrative office during regular business hours. Requests can be made directly from Search@UW, or you may place a request by contacting your home campus Circulation Desk.

## UW Resource Sharing

UW Resource Sharing is a service that allows UWSP students, faculty, staff, and emeritus faculty to search the catalogs of all other libraries in the University of Wisconsin System to request titles in their libraries. Materials will be delivered directly to your home campus Circulation Desk within 2-3 days. You will be notified via email when your materials have arrived.

## Interlibrary Loan

Interlibrary Loan will assist you in obtaining research materials that are not available either in the University Libraries or via UW Resource Sharing. Books not available from other University of Wisconsin campuses through UW Resource Sharing and copies of journal articles can be requested from other libraries. Many items can be obtained within 24 hours. Some items may take longer (2-7 days or more) depending on availability. For more information, please visit: <https://www.uwsp.edu/library/Pages/interlibraryLoan.aspx>.

## Ordering Materials

For procedures on ordering materials, please visit: <https://www.uwsp.edu/library/Pages/collectionDevelopment.aspx>.

## Reserves

Faculty may place materials on reserve or eReserve for students, including books, articles, and multimedia. Canvas is the platform for our eReserve system. Materials are posted as a module in Canvas. We also help identify, purchase and scan materials, and offer guidance on any applicable copyright rules. For more information, please visit: <https://www.uwsp.edu/library/Pages/reserves.aspx>.

## Instruction

The Libraries offer face-to-face, synchronous, and asynchronous sessions designed specifically for course assignments. Instructors can also request a library guide that includes key research strategies and sources for any courses. We also offer credit-bearing courses in information literacy, including a new LRES 150 that meets the General Education Program requirement for Critical Thinking. For more information, or to request a library session, please visit: <https://www.uwsp.edu/library/Pages/libraryInstruction.aspx>.

## Reference

We offer one-on-one reference help in person and via chat for all research-related questions. We also provide research consultations geared for more in-depth help. Please visit: <https://www.uwsp.edu/library/Pages/reference.aspx>.

## Contact Information

| <b>Libraries Homepage</b>        | <a href="https://www.uwsp.edu/library">https://www.uwsp.edu/library</a> |
|----------------------------------|---|
| Acquisitions/Periodicals         | 715-346-4202  |
| Archives & Area Research Center  | 715-346-2586  |
| Circulation Desk – Stevens Point | 715-346-2540  |
| Circulation Desk – Marshfield    | 715-389-6512  |
| Circulation Desk – Wausau        | 715-261-6220  |
| Interlibrary Loan                | 715-346-4443  |
| Libraries Administration         | 715-346-3038  |
| Library Instruction              | 715-346-4206  |
| Reference                        | 715-346-2836  |
| Reserves                         | 715-346-4246  |
| Thesis Information/Periodicals   | 715-346-3302  |

# UWSP Libraries

## University Library

*UWSP at Stevens Point*

130 Collins Classroom Center (CCC), 1801 4th Ave.

Stevens Point, WI 54481

715-346-2540 | [libcirc@uwsp.edu](mailto:libcirc@uwsp.edu)

## Hamilton Roddis Memorial Library

*UWSP at Marshfield*

2000 W. 5th Street

Marshfield, WI 54449

715-389-6512 | [msflib@uwsp.edu](mailto:msflib@uwsp.edu)

## UWSP at Wausau Library

*UWSP at Wausau*

518 S. 7th Avenue

Wausau, WI 54401

715-261-6220 | [waulib@uwsp.edu](mailto:waulib@uwsp.edu)



**We are here to support you!**



**Libraries**  
**University of Wisconsin-Stevens Point**