

May 2014

**University of Wisconsin-Stevens Point  
Policy on Admission to the Professional Education Program  
for Broad-field Social Sciences Majors and Minors  
Professional Education Option**

**Departments of Anthropology, Business/Economics, Geography/Geology, History,  
Political Science, Psychology, and Sociology**

(Includes majors/minors in: Anthropology, Economics, Geography (human), History, Political Science, Psychology, Social Science, and Sociology.)

**Admission to the Broad-field Social Sciences Education Program**

Applicants must meet the minimum requirements for admission to the Professional Education Program as set by the School of Education. You must have at least a 3.0 GPA in the Broad-Field Social Science major or field of teacher certification and have completed at least 30 percent of the credits needed for the Broad-Field Social Science major or field of teacher certification before applying; for Broad-Field Social Science majors, this means you must have completed **17 credits**. You must apply simultaneously to the School of Education and to the Department of History. For the requirements of the application to the School of Education, please go to the SOE Advising, Recruitment and Retention Office in CPS 469. The application to the History Department consists of a **Portfolio**, to be submitted to the History Department office (CCC 477). Both applications will be due on the same date, depending on when you apply: **September 22** in the fall semester or **February 22** in the spring. If the deadline falls on a weekend, then applications are due on the previous Friday.

**Portfolio Requirements**

Your portfolio, bound in a three-ring notebook, must contain the following items:

- 1) A table of contents.
- 2) A statement of teaching intent explaining why you wish to pursue a career teaching history and the social sciences at the middle or high school level.
- 3) Three writing samples that give evidence of critical thinking and knowledge of your discipline. These may include term papers and/or exams from courses in history or the social sciences, but we strongly recommend at least one paper from a methods course within your major or field of certification (such as History 300). For each item, you should append a **reflective paragraph** describing what you learned from the assignment and how it demonstrates your growth as a student and aspiring teacher.
- 4) Additional materials should include evidence of tutoring, volunteer work in the public schools, or successful public speaking. We strongly recommend a letter of recommendation from a UWSP faculty member who is acquainted with your oral and written work.
- 5) A copy of your current Degree Progress Report.

**Evaluation of Applications**

Your application will be evaluated by a committee of faculty from the History Departments **using the Broad-field Social Science rubric**. The committee will rank candidates and recommend admission based on the following criteria:

- Written and oral communication skills.
- Critical thinking and knowledge of discipline.
- GPA Sum: (GPA in the BFSS) x 2 + (overall GPA).

Because of enrollment caps, some students who satisfy expectations under the criteria above may not be admitted. You may apply only twice for admission to the Professional Education Program, and you are entitled to appeal each time in the event your application is denied. Approximately one half of the annual enrollment cap will be admitted in the fall semester and one half in the spring.