

**UNIVERSITY OF WISCONSIN – STEVENS POINT
FACULTY SENATE**

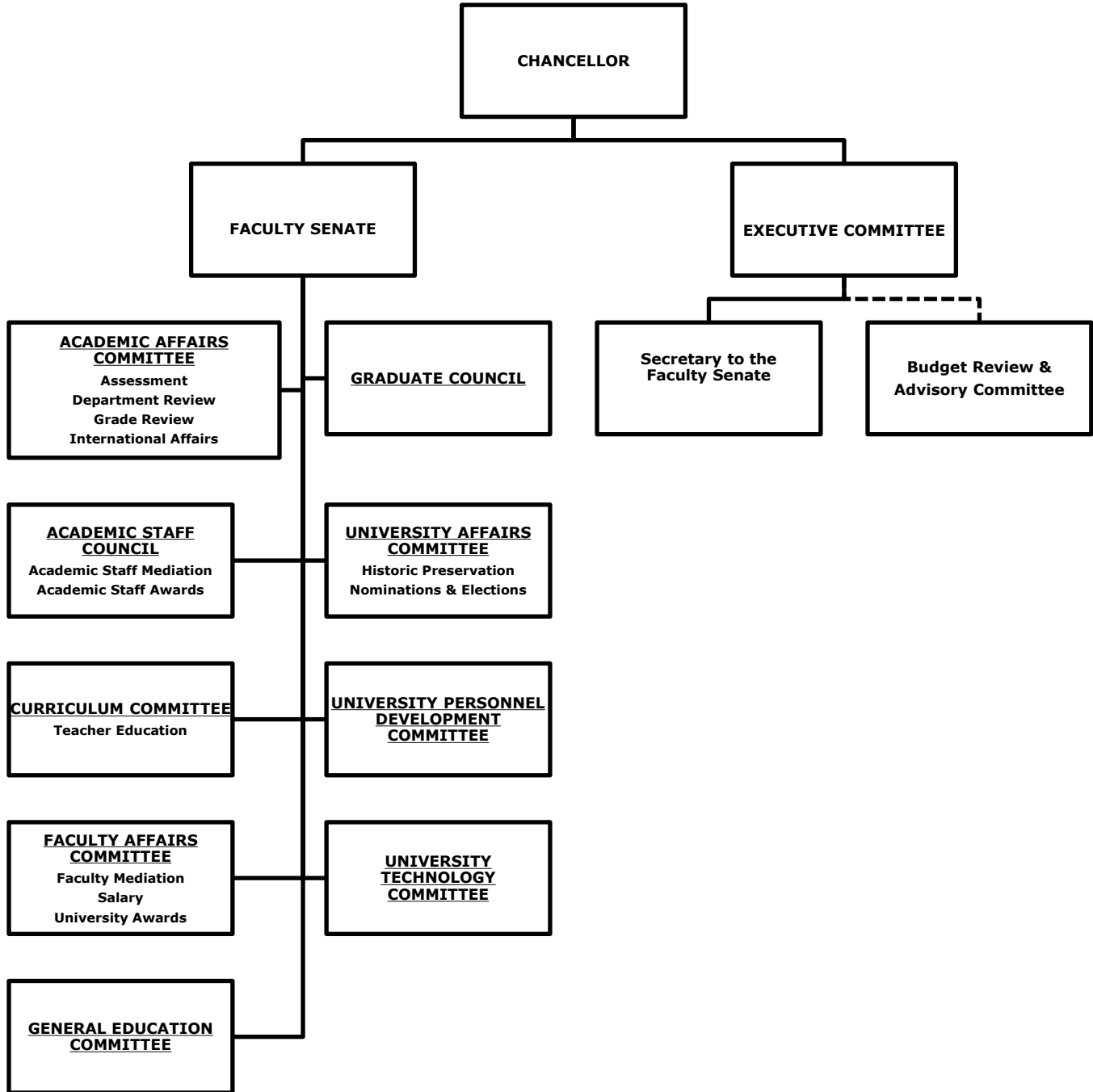


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**CONSTITUTION OF THE FACULTY SENATE
UNIVERSITY OF WISCONSIN-STEVENS POINT**

PREAMBLE

The faculty derives its authority from 36.09(4) Wisconsin Statutes, which reads as follows:

FACULTY. The faculty of each institution, subject to the responsibilities and powers of the board, the president, and the chancellor of such institution, shall be vested with responsibility for the immediate governance of such institution and shall actively participate in institutional policy development. As such, the faculty shall have the primary responsibility for academic and educational activities and faculty personnel matters. The faculty of each institution shall have the right to determine their (sic) own faculty organizational structure and to select representatives to participate in institutional governance.

For purposes of those parts of “institutional governance” outlined in this constitution, the faculty is defined in Article I as persons holding at least 50% FTE faculty or academic staff appointments. Whenever the word “faculty” is used, it includes all persons in these categories.

ARTICLE I: THE FACULTY

Section 1. Membership.

For purposes of institutional governance, the faculty is defined as the chancellor, and persons holding at least 50% FTE faculty or academic staff appointments.

Section 2. Voting Privileges.

Each member of the faculty shall have one vote in meetings of the faculty, and in the elections conducted among the faculty.

Section 3. Quorum.

A quorum for meetings of the faculty shall consist on one-fourth of the members of the faculty who are in residence.

Section 4. Meetings.

- a. Other meetings of the faculty may be called by the chancellor or by the chair of the Senate.
- b. The chair of the Senate shall call a meeting of the faculty under the following conditions:
 - (1) When requested to do so by the chancellor;
 - (2) When requested to do so by a majority of the Executive Committee of the Senate;
 - (3) When requested to do so by a majority vote of the Senate;
 - (4) When requested to do so by a petition signed by fifty members of the faculty.

ARTICLE II: THE SENATE

Section 1. Function.

The Senate shall be the representative body of the faculty and shall exercise all powers legally and/or traditionally exercised by the faculty of the University of Wisconsin-Stevens Point.

Section 2. Nomination and Election.

- a. Nomination and election of members of the Senate shall be conducted under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by this constitution and such additional rules as may be established by the subcommittee.
- b. The Nominations and Elections Subcommittee shall be a permanent subcommittee of the University Affairs Committee.
- c. Nominations may be by a college, by a department or equivalent unit, by another member of the faculty, or by the Nominations and Elections Subcommittee, provided that the nominee(s) has/have agreed to run.
- d. Members of the Senate shall be elected at large by the faculty regardless of the method of nomination.
- e. Members of the Senate shall be elected on the basis of a plurality of the votes cast. Write-in votes shall be prohibited.
- f. The annual election shall be held in April, by mail ballot, the new senators and standing committee chairs taking office at the beginning of the fall semester.

Section 3. Membership.

- a. The Senate shall consist of no fewer than 35 and no more than 45 faculty members elected as senators. In addition, chairs of the standing committees selected under Section 8 of this article shall be members of the Senate during their term of office. In addition to the above, one academic dean shall be elected. The chancellor, or a representative appointed by the chancellor, shall be an ex officio member of the Senate.
- b. Members of the Senate shall be elected for a two-year term, half of the senators being elected in alternate years.
- c. Determination of the distribution of senators is to be based on full-time equivalent positions and is to be made by the Nominations and Elections Subcommittee. Persons are assigned, for quota purposes, to the unit or area in which they have their major responsibility. The ratio of members of the Senate to members of the faculty to yield a Senate of the size specified in subsection a. of this section will be determined by the Nominations and Elections Subcommittee. College, University Library, and unit senators shall be determined by dividing the total university faculty full-time equivalents by the largest whole number that will yield

between 35 and 45 elected senators. Where more than one whole number would yield the specified number, the whole number that yields the largest number of senators shall be used.

- d. It is expected that senators will be present at all meetings of the Senate. If a senator is absent from three consecutive regularly scheduled meetings, or a total of five regularly scheduled meetings within one academic year, the seat may be considered vacant.
- e. Regardless of the manner of nomination or election, members of the Senate and its standing committees serve as representatives of the entire university.

Section 4. Quorum

A quorum shall consist of a majority of the members of the Senate.

Section 5. Parliamentary Authority and Procedure.

- a. Except where this constitution specifically provides otherwise, the current edition of *Robert's Rules of Order* shall be the parliamentary authority for the Senate and its various committees. In the event of a conflict, the constitution shall take precedence.
- b. All policy matters to be presented to the Senate for action shall be distributed to members of the Senate, standing committee chairs, and others on the Senate standing committee list at least 24 hours prior to the Senate meeting at which such action is scheduled to be taken. A motion to suspend the rules to allow consideration of an item (other than a proposed constitutional amendment) not so distributed may be in order (in extraordinary circumstances) and shall require a two-thirds vote for approval.

Section 6. Officers.

- a. The Senate shall elect its officers from among its members. The officers shall be the chair, vice chair, and chair-elect.
- b. The chair-elect shall be elected at the beginning of the fall semester of even-numbered years and take the office of chair the following academic year. The vice chair shall be elected at the beginning of the fall term of odd-numbered years and take office immediately upon election. The chair and vice chair shall serve for two years.
- c. The chair of the Senate will serve as a Senator for a two-year term. In the next regular Senate election a replacement from the chair's college/unit will be elected to the Senate.
- d. The vice chair will review the minutes of the Senate and Executive Committee and ensure that all records are maintained and will assume the responsibilities of the chair in the chair's absence.

Section 7. Executive Committee.

- a. The officers of the Senate and the chairs of the standing committees of the Senate shall constitute the Executive Committee of the Senate. The immediate past chair of the Senate

shall serve for one year on the Executive Committee. The chair-elect shall serve for one year on the Executive Committee beginning with the fall semester of even-numbered years.

- b. The Executive Committee shall meet on a regular basis to coordinate the activities of the Senate and to ensure that matters which ought to be considered and acted upon by the Senate receive appropriate consideration.
- c. Ordinarily, substantive matters which require Senate consideration and action are referred to the appropriate committee of the Senate, and then considered by the Senate. However, the Executive Committee acts for the Senate and its standing committees when appropriate consideration and action by the Senate and/or its standing committees is not possible. In such a case, the Executive Committee shall add any additional temporary members necessary to ensure representation from all constituencies, if persons representing these groups are not already present on the Executive Committee and shall report such action to the Senate at its next meeting.
- d. The Executive Committee shall serve as an advisory council to the chancellor at his/her request.
- e. The Executive Committee shall fill all vacancies either by appointment of the person with the next highest vote total from among those running in the previous election in the unit where the vacancy occurs or by directing the Nominations and Elections Subcommittee to conduct a special election within the appropriate unit. In the case of a senatorial vacancy where more than one year of a term remains, the Executive Committee shall appoint a replacement for the remainder of the current year and shall arrange that the second year of the term be filled at the time of the senatorial elections.
- f. The Executive Committee may initiate, ad hoc, a committee to perform special functions that are beyond the authority or capacity of standing committees and permanent subcommittees. While its duties and powers are outlined by the Executive Committee, its members are appointed by the Faculty Senate. The ad hoc committee will disband upon completion of its assigned duties.

Section 8. Standing Committee and Permanent Subcommittees.

- a. The Senate shall establish appropriate standing committees, permanent subcommittees, and other committees as needed for the conduct of its business.
- b. Membership of standing committees and permanent subcommittees shall be designated in the article of the constitution by which each committee is established.
- c. The chair of the standing committee or permanent subcommittee shall be elected or appointed as specified in the article establishing each committee.
 - (1) The chair of each standing committee shall be a member of the Senate and shall serve in addition to the senators elected from the faculty.

- (2) Unless otherwise specified, the term of office for the chair of a standing committee or permanent subcommittee shall be one year, and the chair may serve no more than two consecutive years.
- (3) Unless otherwise specified, with the exception of members appointed by the chancellor or the vice chancellor/provost or those serving in an ex officio capacity, the terms of service for members of Senate committees or permanent subcommittees shall be limited to six consecutive years.
- d. Senate committees or subcommittees shall conduct their business in open session except for those matters that a majority of the committee or subcommittee members decide should be appropriately addressed in closed session. Closed sessions shall only be held for those reasons delineated in Wisconsin's Open Meetings Law and members must follow all procedures mandated by statute for closing such meetings. Hearing committees of the Faculty Mediation Subcommittee and the Academic Staff Mediation Subcommittee are bound by the rules outlined in Chapter 4C, Sections 7-14, of the *University Handbook*. When other Senate committees or subcommittees move into closed session, only the members of the committee or subcommittee as well as individuals invited by the committee or subcommittee shall be allowed to attend.

Section 9. Vacancies.

- a. The office of senator or chair of a standing committee shall become vacant due to incapacity, resignation, or unreasonable absence from meetings.
- b. The Executive Committee of the Senate shall determine and fill vacancies either by appointment or through special election, conducted by the Nominations and Elections Subcommittee.

Section 10. Meetings.

- a. Regular meetings of the Senate shall be held during each month of the academic year. The specified time for the regular meeting may be changed at the discretion of the Executive Committee.
- b. Special meetings shall be called as designated in Article I, Section 4 b.
- c. At least 24 hours in advance, notice of every regular and special meeting of the Senate shall be sent to every member of the faculty and to the Student Government Association members.
- d. All members of the university community may attend and speak at meetings of the Senate, subject to such rules as the Senate may adopt, but only members of the Senate may offer motions, second motions, or vote.

ARTICLE III: FACULTY REVIEW

Section 1. The faculty may review and overrule any action of the Senate.

Section 2. Review of Senate action may be initiated upon the written request of 50 members of the faculty, or upon written request of three-fourths of the members of the Student Government Association.

Section 3. Review procedures must be initiated within 90 days of the Senate action in question.

Section 4. Review of Senate action shall be at a called meeting of the faculty.

Section 5. A majority vote of the members of the faculty present and voting at a called meeting shall be necessary to overrule Senate action (see Article I, Section 3 for quorum).

ARTICLE IV: AMENDMENTS

Section 1. Amendments to this constitution shall be adopted at a regular meeting of the Senate by a two-thirds majority vote of the entire Senate or by a majority of those present and voting at a general faculty meeting called for the purpose of amending this constitution.

Section 2. A proposed amendment shall have been published, distributed, and had its first reading at least two weeks prior to the Senate or general faculty meeting called for the purpose of amending this constitution.

Section 3. Amendments shall not be proposed or voted on at any meeting of the Senate held during the summer session.

ARTICLE V: STANDING COMMITTEES

Section 1. Standing committees of the Senate shall be established as provided in Section 8 of Article II.

a. Standing committees are as follows:

- (1) Standing committees whose chairs are elected and whose members are appointed: Academic Affairs Committee, Curriculum Committee and University Affairs Committee.
- (2) Standing committees whose members are elected and whose chairs are elected by the members: General Education Committee, University Personnel Development Committee and University Technology Committee.
- (3) Standing committees whose members and/or chair are elected by a specific group of faculty: Academic Staff Council, Faculty Affairs Committee and Graduate Council.

Section 2. The chair of each committee listed in Section 1. a. (1) above shall annually appoint the faculty members of the committee, with the exception of the chancellor's appointee and such other

members as may be specified in the article establishing the committee. Such appointments shall be made in consultation with the Executive Committee of the Senate. The chair shall be a voting member of the committee.

Section 3. The chair of each committee shall promptly report to the Senate in writing the recommendations, proposals, and other actions of the committee.

Section 4. Except as may be otherwise provided in the article establishing the committee:

- a. The chair of each standing committee shall appoint such subcommittees as established by the constitution and such other subcommittees as the chair deems appropriate and necessary.
- b. Members of subcommittees need not be members of the standing committee, except that there shall be at least one member of the committee on any subcommittee, unless otherwise specified.
- c. Each committee and subcommittee shall adopt its own rules for conducting its business, such rules to be subject to review by the Senate.

Section 5. The place, date, time, and agenda of the meetings of all committees of the Senate shall be published at least 24 hours in advance of the meeting; the place of the meeting shall be on campus, and readily available to faculty, academic staff, students, and visitors. The Executive Committee will coordinate meeting times for standing committees.

Section 6. All faculty shall receive agenda and minutes of Senate meetings and minutes of the Senate Executive Committee. These items shall also be made available on the campus computing network. Printed copies of the minutes of committee meetings and other important documents shall be distributed to all senators. Minutes of committee meetings and other important documents shall also be made available on the campus computing network.

Section 7. The chair of any standing committee shall not serve concurrently as chair of another standing committee or of any permanent subcommittee, or as an officer.

ARTICLE VI: SENATE REVIEW OF COMMITTEE ACTIONS

Section 1. Except for actions as a result of hearings conducted under the auspices of either the Academic Staff Mediation Subcommittee or the Faculty Mediation Subcommittee, no action of a committee responsible to the Senate shall become operative until it has been reported in writing to the Senate, recommended by the Senate at a regular meeting or special meeting under the procedures outlined below, and approved by the chancellor.

- a. A statement and explanation of all actions of Senate committees shall be presented to the Senate.

- b. At the request of the reporting committee, or at the request of any member of the Senate, any action which is recommended to the Senate shall be approved or rejected by vote of the Senate.

Section 2. Faculty review of Senate action shall be in accordance with Article III of the constitution.

ARTICLE VII: RECORDS

The appropriate officers of the Senate, and all committees and groups created by them, except hearing committees of the Academic Staff Mediation Subcommittee or the Faculty Mediation Subcommittee shall promptly file with the Faculty Senate Offices copies of the minutes of all meetings, and copies of all reports, recommendations, and proposals considered or adopted; such records shall be permanent records, and should be indelible. Hearing committees shall only file copies of minutes, as appropriate under the provisions of the Open Meetings Law and to protect the rights of individuals involved and the integrity of the hearing process. The university archivist shall be responsible for preserving such records and for making them readily available to anyone who desires to examine them.

ARTICLE VIII: ACADEMIC AFFAIRS COMMITTEE

Section 1. The Academic Affairs Committee shall be a standing committee of the Senate.

Section 2. The chair of the committee shall hold at least a .50 FTE teaching appointment and shall be nominated and elected at large by the faculty, under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. The other members shall be appointed by the chair in consultation with the Executive Committee of the Senate except as specified in Section 3, below.

Section 3. There shall be 15 members distributed as follows:

- a. The chair.
- b. Three members from the College of Letters and Science: one representing the social sciences, one representing humanities/history, and one representing natural science/mathematics and computing.
- c. One member from the College of Professional Studies.
- d. One member from the College of Fine Arts and Communication.
- e. One member from the College of Natural Resources.
- f. One member from the University Library.
- g. One member not assigned to a college or to the University Library.

- h. One member appointed by the vice chancellor/provost.
- i. There shall be no more than one member from any one department or equivalent unit represented in subsections a-h.
- j. Two students appointed by the Student Government Association.
- k. The Registrar or their designee.
- l. The chair of the Assessment Subcommittee.
- m. The chair of the International Affairs Subcommittee.

Section 4. The committee shall have the authority to recommend to the Senate policies pertaining to academic affairs, and to determine such policies subject to review by the Senate, in such matters as the following:

- a. The mission of the university: The committee shall regularly review the mission and the long-range goals of the university and may recommend changes in both.
- b. Outreach programs: The committee shall recommend policies pertaining to the organization, curriculum, and staffing of such programs as continuing education, summer and interim sessions, and international programs.
- c. Learning resources: The committee shall recommend policies pertaining to learning resources and to related facilities and services.
- d. Academic standards; The committee shall recommend such policies as those pertaining to preadmission counseling, admission, grade review, academic probation and dismissal, readmission of students, graduation requirements, and assessment of students.
- e. Interorganizational collaborations: The committee shall review, prior to formal signing, all academic agreements with other universities or organizations which will lead to interinstitutional affiliation.

Section 5. The Assessment Subcommittee shall be a permanent subcommittee of the Academic Affairs Committee.

- a. The Assessment Subcommittee shall consist of 14 members who will serve a two-year term:
 - (1) Two faculty members from each college appointed by the dean in consultation with the chair of the Academic Affairs Committee;
 - (2) One member from the Division of Student Affairs appointed by the vice chancellor for student affairs in consultation with the chair of the Academic Affairs Committee; and

- (3) One member appointed by the vice chancellor/provost in consultation with the nominee's dean and department chair to support the duties and responsibilities of the subcommittee.
 - (4) Two members not assigned to a college, to be elected by the faculty and academic staff.
 - (5) Two students appointed by the Student Government Association.
- b. The Assessment Subcommittee shall recommend to the Academic Affairs Committee policy pertaining to the assessment of students' learning. The subcommittee shall:
- (1) Review and recommend to the vice chancellor/provost the approval of department's proposed methods and instruments to be used in discipline-specific assessment;
 - (2) Inform departments of changes in assessment requirements imposed by the UW System and accrediting agencies;
 - (3) Serve as a campus resource regarding assessment issues (e.g., new testing instruments, changing perceptions of assessment, and assessment efforts of peer institutions);
 - (4) Determine whether the assessment process is improving teaching and learning at UWSP, and report its findings to the Academic Affairs Committee on an annual basis;
 - (5) Perform other related duties assigned to it by the Senate, the Executive Committee and the Academic Affairs Committee.
- c. Subcommittee members shall be convened by the chair of the Academic Affairs Committee as the designated representative either during the last three weeks of classes in the spring semester or within two weeks of the beginning of classes in the fall semester to elect a chairperson from among the faculty members of the committee when necessary.
- (1) The length of term will be two years.
 - (2) The duties of the chair include:
 - a. being an ex officio member of Academic Affairs Committee.
 - b. scheduling and generating of the agenda for each subcommittee meeting.
 - c. notifying the affected departments of reports due each year, as well as collecting each of the reports for distribution to the various committee members.
 - d. coordinating assessment efforts among the various academic departments and staff agencies.
 - e. Assigning assessment subcommittee review reports for each of the department reports to the subcommittee members.

- f. reading each department assessment plan/report and coordinating the writing and dissemination of the assessment subcommittee's feedback report to the appropriate department and the Provost.
- g. scheduling department PowerPoint or equivalent presentation and inviting the responsible Dean and the Vice Chancellor to attend the presentation.
- h. updating an eight-year assessment schedule on a biennial basis.
- i. ensuring the assessment website and supporting documents are reviewed annually and updated as required.

Section 6. The Department Review Subcommittee shall be a subcommittee of the Academic Affairs Committee. Local program review (for both graduate and undergraduate programs) will be an integral part of faculty governance through the establishment of a permanent subcommittee of the Academic Affairs Committee (AAC) responsible for conducting all local program reviews. The goal will be to review the programs within each department every ten years according to the "Reporting Cycle for Assessment and Department Review" drafted by the Associate Vice Chancellor for Teaching, Learning, and Academic Programs and approved by the AAC.

- a. The Department Review Subcommittee shall consist of nine members.
 - (1) The chair appointed by the AAC chair in consultation with the AAC for a two-year term. The chair may be reappointed but may serve no more than two consecutive terms.
 - (2) One teaching member each from the College of Professional Studies, the College of Natural Resources, and the College of Fine Arts and Communication, and two members from the College of Letters and Science, one from the humanities/social sciences and one from the natural sciences/mathematics and computing, appointed by their deans in consultation with the chair of the Academic Affairs Committee, to staggered two-year terms.
 - (3) One student appointed by the Student Government Association to a one-year term.
 - (4) One vice chancellor/provost's appointee (a teaching faculty member) to a two-year term.
 - (5) The Associate Vice Chancellor for Teaching, Learning, and Academic Programs.
- b. The subcommittee shall work under procedures contained in the *University Handbook*.
- c. Departments undergoing program review are encouraged to consult members of the Department Review Subcommittee, the chair of Academic Affairs Committee, and the chair of the Assessment Subcommittee as resources.

Section 7. The Grade Review Subcommittee shall be a permanent subcommittee of the Academic Affairs Committee. The procedures for this subcommittee are contained in the *University Handbook*, and may only be modified subject to review by the Senate.

Section 8. The International Affairs Subcommittee shall be a subcommittee of the Academic Affairs Committee.

a. The International Affairs Subcommittee shall consist of eight members.

- (1) The chair will be appointed by the chair of the Academic Affairs Committee.
- (2) One member from each of the colleges (College of Letters and Science, College of Professional Studies, College of Natural Resources, and College of Fine Arts and Communication).
- (3) There shall be no more than one member from any one department or equivalent unit represented in subsections 1-2.
- (4) One member, appointed by the chair of the subcommittee, in consultation with the Department of Foreign Languages.
- (5) One member appointed by the vice chancellor/provost.
- (6) One student appointed by the Student Government Association.

b. Subject to review by the Senate, the subcommittee shall have the authority to:

- (1) Encourage all programs with an international emphasis.
- (2) Review and recommend policies and standards for international programs, including recruitment, admission, and retention of students, as well as policies and standards for participating faculty.
- (3) Review and recommend policies and standards for the Foreign Student Programs.
- (4) Review and recommend policies and standards for English as a Second Language Program.
- (5) Make policy recommendations on the allocation of budgetary resources with an international emphasis.
- (6) Make recommendations designed to contribute to the internationalization of the curriculum.

ARTICLE IX: ACADEMIC STAFF COUNCIL

Section 1. The Academic Staff Council shall be a standing committee of the Senate.

Section 2. There shall be 10 members, distributed as indicated below. Only persons holding an academic staff appointment are eligible to vote for and to serve on the Academic Staff Council except as prescribed in paragraphs 2. b. and 2. c. below:

- a. Eight members elected for staggered two-year terms by the academic staff, one of whom shall be elected by the council to serve as chair. Members may be re-elected. There shall be at least one member from each of the following four categories of appointment:
 - (1) Fixed term;
 - (2) Probationary or indefinite;
 - (3) Classroom teaching;
 - (4) Nonclassroom teaching.
- b. One student appointed by the Student Government Association.
- c. One member with a faculty (nonacademic staff) appointment, appointed by the Executive Committee of the Senate.
- d. The election shall be conducted under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. Slates of candidates for positions to be filled by academic staff shall be supplied by the current Academic Staff Council on request from the Nominations and Elections Subcommittee.
- e. The chair of the Senate shall call the first meeting of the committee.

Section 3. The Academic Staff Council shall have the authority to recommend to the Senate policies pertaining to the members of the academic staff, and pursuant to UWS 9, shall consult with and advise the chancellor on all policies and procedures adopted by the university pursuant to chapters UWSP 9-14 of the academic staff personnel rules. In addition, the council shall have the authority to work with and make recommendations to any academic staff, faculty, or administrative committee or agency that is concerned with academic staff welfare.

Section 4. The Academic Staff Mediation Subcommittee shall be a permanent subcommittee of the Academic Staff Council. All persons holding an academic staff appointment are eligible to vote for and to serve on the subcommittee, except that members of the Academic Staff Council shall not serve as members of the subcommittee.

- a. The subcommittee shall consist of 10 members elected for staggered two-year terms by the academic staff. Members may be re-elected. There shall be at least one member from each of the following four categories of appointment:
 - (1) Fixed term;
 - (2) Probationary or indefinite;
 - (3) Classroom teaching;
 - (4) Nonclassroom teaching.

- b. Subcommittee members shall be convened by the chair of the Senate within two weeks of the beginning of classes in the fall semester to elect a chairperson from among the members of the subcommittee. The chair shall serve a one-year term and may be re-elected.
- c. The election of the subcommittee shall be conducted under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and bylaws and such additional rules as may be established by that subcommittee.
- d. The Academic Staff Mediation Subcommittee shall have the authority to appoint hearing committees to conduct hearings in any of the following:
 - (1) Grievances of fixed term academic staff who have served seven years or more on .5 FTE or more and who have not been reappointed (UWSP 10.03).
 - (2) Nonrenewal of probationary academic staff appointments (UWSP 10.04).
 - (3) Dismissal of academic staff (UWSP 11.03) and subsequent subsections).
 - (4) Lay off of academic staff for reasons of budget or program (UWSP 12.04 and subsequent subsections).
 - (5) Complaints of/against academic staff (UWSP 13.01).
 - (6) Grievances of/against academic staff (UWSP 13.02 and UWSP 8.025).
- e. Procedures for hearings are in the *University Handbook*.
 - (1) The procedures for Academic Staff Mediation Subcommittee hearings under Chapters UWSP 10, 11, 12, and 13 may only be modified by action of the appropriate academic staff committee(s); such actions are subject to the review of the Senate.
 - (2) Procedures to be followed by the chairperson of the subcommittee upon receipt of a request for a hearing are also in the *University Handbook*. These procedures may only be modified by action of the appropriate academic staff committee(s); such actions are subject to the review of the Senate.

Section 5. The Awards Subcommittee shall be a permanent subcommittee of the Academic Staff Council. It shall have the authority, according to the rules prescribed by the University Handbook and such additional rules as may be established by the subcommittee, to select academic staff recipients of University awards and the UWSP nominee for the Academic Staff Regents Award for Excellence.

- a. The subcommittee shall consist of six members selected as follows:
 - (1) Two non-faculty members of the Academic Staff Council.
 - (2) The faculty representative of the Academic Staff Council.

- (3) One student representative appointed by the Student Government Association.
 - (4) Two academic staff members not currently serving on Academic Staff Council. The Academic Staff Council will make the appointments.
- b. Each year, the Academic Staff Council Awards Subcommittee will be constituted by the Academic Staff Council by October 1. The chairperson of Academic Staff Council shall convene the organizational meeting, at which time a chairperson shall be selected by the subcommittee from among its members.

ARTICLE X: CURRICULUM COMMITTEE

Section 1. The Curriculum Committee shall be a standing committee of the Senate.

Section 2. The chair of the committee shall hold at least a .50 FTE teaching appointment and shall be nominated and elected at large by the faculty, under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. The other members shall be appointed by the chair in consultation with the Executive Committee of the Senate, except as specified in Section 3, below.

Section 3. There shall be 12 members distributed as follows:

- a. The chair.
- b. Three members from the College of Letters and Science: one representing the social sciences, one representing humanities/history, and one natural science/mathematics and computing.
- c. One member from the College of Professional Studies.
- d. One member from the College of Fine Arts and Communication.
- e. One member from the College of Natural Resources.
- f. There shall be no more than one member from any one department or equivalent unit represented in subsections a-e.
- g. One member from the University Library, and one member representing the Office of Registration and Records.
- h. The chair of the Teacher Education Subcommittee, or designee.
- i. Two students appointed by the Student Government Association.

Section 4. The committee shall recommend to the Senate policies pertaining to the undergraduate curriculum.

- a. The committee shall recommend to the Senate: majors, minors, new and unique course sequences, and certification programs; and changes in title of academic disciplines and of curriculum programs.
- b. The committee shall approve any changes in majors, minors, unique course sequences, and curriculum programs; new courses, experimental courses, changes in number, title, credit, description, and prerequisites of courses. It shall report these matters to the Senate for review and for action at the request of any member of the Senate.
- c. On all curriculum matters, the committee shall, before taking any action, consider budget implications.
- d. On all curriculum and curricular policy matters which pertain to any certification of teachers, the committee shall, before taking any action, solicit the advice and recommendation of the Teacher Education Subcommittee.
- e. On all curriculum and curricular policy matters which require UW System approval, the committee shall, before taking any action, solicit the questions, comments and opinions of the vice chancellor/provost. The reason for this is similar to the one underlying the Curriculum Committee's solicitation of the deans' opinions and comments on curricular proposals in general.

Section 5. The Teacher Education Subcommittee shall be a subcommittee of the Curriculum Committee, and shall consist of 13 members.

- a. The chair of the subcommittee shall be appointed by the chair of the Curriculum Committee in consultation with the dean of the College of Professional Studies.
- b. The chair of the subcommittee shall appoint the other members in consultation with the chair of the curriculum committee. The membership shall be distributed as follows, including the chair:
 - (1) One member from natural science or mathematics and computing.
 - (2) One member from the social sciences or history.
 - (3) One member from English or foreign languages.
 - (4) One member from the College of Natural Resources or music.
 - (5) One member from communicative disorders or physical education.
 - (6) One member from Family and Consumer Education.
 - (7) Two members from education: one in elementary education and one in secondary education.

- (8) Two students appointed by the Student Government Association: one in elementary education and one in secondary education.
 - (9) The dean of the College of Professional Studies and the head of the School of Education as ex officio nonvoting members.
- c. Members shall serve two-year terms with one-half the membership appointed annually.
- d. The subcommittee shall:
- (1) Review those policy matters which are referred to it by the Curriculum Committee, in order to certify that such proposals are consistent with Wisconsin standards for certification, and report its recommendations to the Curriculum Committee.
 - (2) In accordance with Wisconsin Department of Public Instruction policies, review certification programs and the interaction of program requirements, and report its findings and recommendations to the parent committee, with recommendations for distribution to other appropriate bodies.
 - (3) Recommend policies affecting teacher education, review policy matters pertaining to accreditation of teacher certification programs, and report its recommendations to the Curriculum Committee.
 - (4) Develop and periodically review criteria for admission to professional education programs.
 - (5) Develop and periodically review policies concerning the evaluation and professional performance of graduates of teacher certification programs.

ARTICLE XI: FACULTY AFFAIRS COMMITTEE

Section 1. The Faculty Affairs Committee shall be a standing committee of the Senate.

Section 2. The chair of the committee shall be nominated and elected at large by ranked faculty, under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. The other members shall be appointed by the chair in consultation with the Executive Committee of the Senate, except as specified in Section 3, below.

Section 3. The committee shall consist of 10 members distributed as follows:

- a. The chair of the committee shall hold at least a .50 FTE teaching appointment.
- b. Two members from the College of Letters and Science, one representing humanities/social sciences/history, and one representing natural science/mathematics and computing.
- c. One member from the College of Professional Studies.

- d. One member from the College of Fine Arts and Communication.
- e. One member from the College of Natural Resources.
- f. One member holding a teaching academic staff position.
- g. One member appointed by the vice chancellor/provost.
- h. There shall be no more than one member from any one department or equivalent unit represented in subsections a-g.
- i. One member from the University Library.
- j. One student appointed by the Student Government Association.

Section 4. The committee shall have authority to recommend to the Senate policies pertaining to the faculty affairs of unclassified personnel with a faculty appointment and to determine such policies subject to review by the Senate. The concerns of the academic staff who teach courses shall be referred to the Academic Staff Council.

The committee shall recommend policies pertaining to unclassified personnel with faculty appointments on matters such as recruitment, appointment, retention, promotion, tenure, and salary.

The committee shall recommend policies pertaining to the governance of departments, schools, colleges, the university, and the University of Wisconsin System.

Section 5. The Faculty Mediation Subcommittee shall be a permanent subcommittee of the Faculty Affairs Committee.

- a. It shall consist of 14 members with faculty appointments, elected by the faculty for two-year staggered terms and distributed as follows:
 - (1) Six members from the College of Letters and Science.
 - (2) Three members from the College of Professional Studies.
 - (3) Two members from the College of Fine Arts and Communication.
 - (4) Two members from the College of Natural Resources.
 - (5) One member from the University Library.

No member shall be a department chair or equivalent, dean, vice chancellor, assistant chancellor, or chancellor.

In addition to these 14, the immediate past chair shall serve for one year as an ex officio voting member of the committee. If unable to serve, or if the past chair remains an elected member of the committee, then the committee will consist of the 14 elected members only.

- b. Nomination and election of members shall be conducted under procedures established by the Nominations and Elections Subcommittee.
- c. Subcommittee members shall be convened by the chair of the Senate within two weeks of the beginning of classes in the fall semester to elect a subcommittee chairperson from among the membership of the committee.
- d. Authority: The Faculty Mediation Subcommittee shall have the authority to appoint hearing committees to conduct hearings in any of the following:
 - (1) Nonrenewal of probationary faculty appointments (UWSP 3.08).
 - (2) Denial of tenure (UWSP 3.08m)
 - (3) Dismissal of faculty (UWSP 4.03 and subsequent subsections).
 - (4) Layoff of faculty for financial emergency (UWSP 5.11 and subsequent subsections).
 - (5) Complaints of/against faculty (UWSP 6.01).
 - (6) Grievances of/against faculty (UWSP 6.02 and UWSP 8.025).
 - (7) Failure to reappointment fixed term classroom teaching academic staff (UWSP 10.03).
 - (8) Dismissal of classroom teaching academic staff (UWSP 11.03).
 - (9) Complaints of/against classroom teaching academic staff (UWSP 13.01).
 - (10) Grievances of/against classroom teaching academic staff (UWSP 13.02).
- e. Procedures for hearings are in the *University Handbook*.
 - (1) The procedures for Faculty Mediation Subcommittee hearings under Chapters UWSP 3, 4, 5, 6, 10, 11, and 13 may be modified by action of the appropriate faculty committee(s); such actions are subject to the review of the Senate.
 - (2) Procedures to be followed by the chairperson of the subcommittee upon receipt of a request for a hearing are also in the *University Handbook*. These procedures may only be modified by action of the appropriate faculty committee(s); such actions are subject to the review of the Senate.

Section 6. The Salary Subcommittee shall be a permanent subcommittee of the Faculty Affairs Committee. It shall have the authority, pursuant to the constitution, to review all policies for the distribution of salary to the faculty including for those who hold administrative appointments, make

recommendations on such to the Faculty Affairs Committee, and to propose revisions or new plans for distribution of salary to the Faculty Affairs Committee.

- a. The subcommittee shall consist of five members. The chair of the subcommittee shall be appointed by the chair of the Faculty Affairs Committee pending approval of the Executive Committee of the Senate and be a member of the Faculty Affairs Committee. The other four members shall be appointed by the chair of the subcommittee in consultation with the chair of the Faculty Affairs Committee.
- b. There shall be no more than one member from any one department or equivalent unit.

Section 7. The University Awards Subcommittee shall be a permanent subcommittee of the Faculty Affairs Committee. It shall have the authority, according to the rules prescribed by the University Handbook and such additional rules as may be established by the subcommittee, to select faculty recipients of university awards and the UWSP nominees for the Regents Teaching Excellence Awards (one faculty or teaching academic staff and one academic department/program).

- a. The subcommittee shall consist of 10 members selected as follows:
 - (1) Five faculty or instructional academic staff members, one from each college and the University Library, elected at large by the faculty.
 - (2) One academic staff person, elected by the Academic Staff Council.
 - (3) Four students, one from each college, selected by the Student Government Association.
 - (4) Each faculty and academic staff member shall be elected for a two-year term, half of such members being elected in alternate years. Such members are not eligible for a consecutive two-year term. Student members shall be selected for a renewable one-year term.
- b. Subcommittee members shall be convened by the chair of the Faculty Affairs Committee by October 1 to elect a subcommittee chair from among the membership of the committee.

ARTICLE XII: GENERAL EDUCATION COMMITTEE

Section 1. The General Education Committee shall be a standing committee of the Senate.

Section 2. The committee will be led by an elected faculty chair (to be elected by the committee from the faculty in Section 3a or 3b, below) who will represent the committee on the Executive Committee for a one-year term).

Section 3. There shall be at least 18 members distributed as follows:

- a. Twelve elected members: One faculty member to represent each category within the Foundation, Investigation, and Cultural & Environmental Awareness levels of the General

Education Program. These members shall be nominated and elected at large by the faculty under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. Faculty members shall serve two-year terms, with half being elected annually;

- b. One faculty member from each college as well as the University Library not represented by an elected member, to be appointed by the appropriate Dean or Director;
- c. Two students appointed by the SGA;
- d. The Coordinator of Assessment (or, if the position is not filled, a designee appointed by the Office of Academic Affairs) (non-voting);
- e. One member representing the Office of Policy Analysis and Planning (non-voting);
- f. One member appointed by the Vice Chancellor for Student Affairs (non-voting);
- g. Director of General Education (or, if the position is not filled, a designee appointed by the Office of Academic Affairs) (non-voting)

Section 4. The committee shall have the authority to recommend to the Senate policies pertaining to the General Education Program and to determine such policies subject to review by the Senate, in such matters as the following:

- a. The committee shall oversee the General Education Program in accordance with the educational aims of the university and the criteria to meet these aims.
- b. The committee shall be responsible for designating courses as meeting general education learning outcomes and establishing the procedures for assessing those outcomes. No course may become part of the General Education Program curriculum without the approval of the General Education Committee.
- c. The committee shall recommend policy pertaining to test-out procedures for the General Education Program curriculum.
- d. The committee shall be responsible for gathering assessment evidence regarding the General Education Program. This includes both course-based assessment data provided by instructors and institutional-level assessment data compiled by the Office of Policy Analysis and Planning.
- e. The committee shall be responsible for evaluating assessment data and making recommendations to improve the General Education Program to the Faculty Senate and appropriate administrative units.

ARTICLE XIII: GRADUATE FACULTY AND COUNCIL

Graduate Faculty.

Section 1. Criteria for Membership.

- a. Graduate Faculty Status:

- (1) An earned terminal degree or its equivalent appropriate to the discipline in which the faculty member gives instruction. Normally, a terminal degree would be considered a doctorate or MFA (for fine arts performance areas). "Equivalent" shall be used sparingly and for fully justified and for fully documented reasons.
- (2) Academic rank of assistant professor or higher; however, membership in the graduate faculty shall be considered on individual merit irrespective of rank.
- (3) Either
 - (a.) Successful teaching experience in the discipline in which the faculty member gives graduate instruction,

Or

- (b.) Continuing evidence of scholarly achievement and professional activity.
- (4) Current faculty who do not possess the appropriate terminal degree but who have been given graduate faculty status between 1989 and 1994 will retain graduate faculty status. For all other individuals the amended Article XII, "Graduate Faculty" of the Faculty Constitution shall pertain.

b. Associate Graduate Faculty or Temporary Authorization to Teach Graduate Course(s) Status:

Faculty members who do not meet the preceding criteria for membership on the graduate faculty may be given associate graduate faculty or temporary authorization to teach graduate course(s) status by the Graduate Council as outlined below.

(1) Associate Graduate Faculty Status:

Upon recommendation of the department, the dean of the college, and approval by the Graduate Council, faculty who have a master's degree, but have not completed a terminal degree may obtain ASSOCIATE GRADUATE FACULTY status. This status need not be renewed, i.e., it will not require reauthorization. Such faculty will have all the rights granted to full graduate faculty EXCEPT the authority to act as chair of graduate student committees. These faculty will have graduate designation in the catalog.

(2) Temporary Authorization to Teach Graduate Courses:

Upon recommendation of the department, the dean of the college, and approval by the Graduate Council, faculty not holding the appropriate terminal degree may obtain TEMPORARY AUTHORIZATION TO TEACH GRADUATE COURSES status. Such appointments must specify the courses(s) to be taught and the duration for temporary authorization (up to two years). Such appointments can be renewed. Temporary authorization does not extend beyond the teaching of the specified course(s). Under no circumstances shall the temporary status be used as a continuing substitute for graduate faculty membership.

c. Oversight:

The registrar will be responsible for monitoring all graduate level offerings. Any faculty listed but not authorized to teach a graduate course will be identified; departments will be expected to either obtain appropriate authorization (before the course is taught), omit the course for graduate credit, or find qualified faculty.

Occasionally, substitutions will occur at the last minute; in such instances departments will be expected to seek authorization, if necessary, before the first class session. Class substitutions will be monitored and departments will be notified of noncompliance. Continued noncompliance with these procedures will be referred to the Graduate Council for appropriate action.

Section 2. Membership Process.

- a. Prospective graduate faculty members are recommended by department chairs or their equivalent in consultation with faculty members eligible for graduate faculty status.
- b. Departmental recommendations shall be forwarded to the Graduate Council for action.

Graduate Council.

Section 1. The Graduate Council shall be a standing committee of the Senate.

Section 2. Nomination and Election.

- a. The election shall be conducted under the supervision of the Nominations and Elections Subcommittee of the Senate, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee.
- b. Members of the Graduate Council shall be elected on the basis of a plurality of the votes cast by the group represented.
- c. The chair of the Graduate Council shall be elected by the graduate faculty for a one-year term. The election shall be by the graduate faculty under the supervision of the Nominations and Elections Subcommittee.

Section 3. Membership: The members of the Graduate Council shall be nominated and elected at large by the graduate faculty under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. Members of the Graduate Council shall be elected for two-year terms, half the members being elected in alternate years. Sections b. and c. 3 shall be appointed by the units they represent.

- a. The Chair of the Graduate Council.
- b. One representative from the Council of Deans, as a non-voting member.

- c. One representative from each department or school with an existing graduate program. These representatives are exempt from time limits as stated in Article II, Section 8, c. 3.
- d. One representative each elected from the College of Letters and Science, the College of Professional Studies, the College of Fine Arts and Communication, and the College of Natural Resources.
- e. One graduate student appointed by the Student Government Association.

Section 4. Function.

The Graduate Council shall be the representative body of the graduate faculty, shall act as its executive committee, and shall exercise all powers legally and/or traditionally exercised by the graduate faculty of the University of Wisconsin-Stevens Point. These powers shall include:

- a. Responsibility for approving all policies relating to UWSP graduate programs and specifying the manner in which they are administered.
- b. Approval of graduate faculty, graduate programs, graduate courses, and other graduate offerings. On all curriculum matters, the council shall, before taking any action, consider budget implications.
- c. Establishment of admission, retention, and matriculation criteria of the graduate programs.
- d. Approval of candidates for graduate degrees.
- e. Review of the mission statement of the university and determination of the priorities to be assigned to graduate proposals.
- f. The council shall report their actions to the Senate for review and for action at the request of any member of the Senate.

Section 5. Quorum.

A quorum shall consist of the majority of the voting members of the Graduate Council.

Section 6. Vacancies.

- a. The position of Graduate Council representative shall become vacant on incapacity, resignation, or unreasonable absence from meetings.
- b. The Graduate Council shall determine vacancies, or the chair of the council shall be informed of vacancies, in which cases, the chair, upon consultation with relevant units, shall fill the vacancies by appointment.

ARTICLE XIV: UNIVERSITY AFFAIRS COMMITTEE

Section 1. The University Affairs Committee shall be a standing committee of the Senate.

Section 2. The chair of the committee shall be nominated and elected at large by the faculty, under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. The other members shall be appointed by the chair in consultation with the Executive Committee of the Senate, except as specified in Section 3, below.

Section 3. There shall be 12 members distributed as follows:

- a. The chair.
- b. One member from the College of Letters and Science.
- c. One member from the College of Professional Studies.
- d. One member from the College of Fine Arts and Communication.
- e. One member from the College of Natural Resources.
- f. There shall be no more than one member from any one department or equivalent unit represented in subsections a-e.
- g. One member not assigned to a college.
- h. One member from Student Affairs.
- i. Two students appointed by the Student Government Association.
- j. One member appointed by the chancellor.
- k. One member elected as the Senate representative to the University Foundation. This person shall be elected biennially by the faculty at-large and shall serve concurrently on the Foundation board and the University Affairs Committee.
- l. One member selected by the Classified Staff Advisory Committee.

Section 4. The committee shall have the authority to recommend to the Senate policies pertaining to:

- a. University facilities, including physical planning for and operations of buildings, grounds and parking.
- b. Institutional planning.
- c. The community relations of the university, including community services, arts and lectures, public information, alumni, and Foundation.

- d. The student affairs of the university, including student recruitment, retention, welfare, financial aids, activities, and athletics.

In the event that a subcommittee is necessary to analyze a student affairs problem, it shall have at least six members, half of whom shall be students selected by the Student Government Association.

- e. Human relations of the university, including:
 - (1) The development of understanding and respect among the racial, ethnic, religious, and educational groups on the university campus and within the community at large.
 - (2) Equality of treatment of the groups within the university community.
 - (3) Protection of the rights of members within the university community.

Section 5. The committee shall, if necessary, fulfill the duties prescribed for a Faculty Consultative Committee in Section 5.04 of the UWSP personnel rules. In the event that the chancellor is considering the possibility of a declaration of financial emergency, this committee shall proceed in accordance with Sections 5.05 and 5.06 of the UW System faculty personnel rules.

- a. As an official body of the faculty mandated by the University of Wisconsin System personnel rules, the committee shall be provided by the office of the chancellor those services necessary and convenient for its purposes.
- b. The committee shall prepare a report, with supporting documents, for submission to the chancellor, the Senate, and the Board of Regents in such time as will provide for a reasonable review and the preparation of recommendations by the Senate.

Section 6. The Historic Preservation Subcommittee shall be a permanent subcommittee of the University Affairs Committee.

a. Membership.

- (1) The chair shall be appointed annually by the chair of the University Affairs Committee and may be re-appointed. The chair need not be a member of the University Affairs Committee.
- (2) At least three additional members of the subcommittee shall be selected at large from the university community by the subcommittee chair in consultation with the chair of the University Affairs Committee.
- (3) One student selected by the Student Government Association.
- (4) The University Archivist.

b. Duties.

- (1) The subcommittee shall identify state and local historic preservation ordinances pertinent to the university, and shall recommend policies to the University Affairs Committee that shall bring the university into legal compliance.
- (2) The subcommittee shall identify university property, both artifacts and facilities, of historic significance as defined by state and national guidelines, and recommend policies to the University Affairs Committee for the preservation of such property.
- (3) The subcommittee shall assist the University Affairs Committee in promoting the university's historic legacy and identity as integral to any policy recommendations under Article XIII, Section 4 pertaining to university facilities, community relations, student affairs, and human relations.

Section 7. The Nominations and Elections Subcommittee shall be a permanent subcommittee of the University Affairs Committee. It shall have the authority, pursuant to the constitution, to establish rules for Senate elections, to supervise such elections, and to have such other authority as the constitution delegates to it.

- a. The subcommittee shall consist of at least five members, appointed by the chair of the University Affairs Committee, one of whom shall hold an academic staff appointment, and none of whom shall be the chancellor, the vice chancellor/provost, an assistant chancellor, or a dean. Neither the chair nor other members need to serve on the University Affairs Committee.
- b. There shall be no more than one member from any one department or equivalent unit.
- c. The subcommittee shall elect its own chair.

ARTICLE XV: UNIVERSITY PERSONNEL DEVELOPMENT COMMITTEE

Section 1. The University Personnel Development Committee shall be a standing committee of the Senate.

Section 2. Membership. Nine members of the committee shall be nominated and elected at large by the faculty under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee.

- a. The nine elected members shall include:
 - (1) Three members from the College of Letters and Science, at least one of whom shall be from the natural sciences or mathematics and computing and at least one from the social sciences, humanities, or history.
 - (2) Two members from the College of Professional Studies.
 - (3) One member from the College of Fine Arts and Communication.
 - (4) One member from the College of Natural Resources.

- (5) One member not assigned to a college.
 - (6) One member from the academic staff.
- b. Not more than one member shall be elected from a single unit/department.
 - c. Members shall be elected for two-year terms with half of the committee being elected each year. Elected members may serve a maximum of three consecutive terms.
 - d. Two or three additional members shall be appointed each year. Appointed members shall include:
 - (1) The director of grant support services.
 - (2) One member appointed by the vice chancellor/provost.
 - (3) One member of the classified staff appointed by the Classified Staff Advisory Committee.
 - e. A representative from the Controller's office shall be appointed to serve as a non-voting member of the committee.

Section 3. The chair for the following year shall be elected in the spring following the announcement of campus election results. The vice chancellor/provost designee shall convene the meeting. New and continuing members will vote on the chair. The chair shall also serve as liaison to the Institutional Review Board for the Protection of Human Subjects.

Section 4. Functions of the committee: The committee shall develop the policies and formulate the criteria necessary to maintain a viable program for the development of university personnel (classified and unclassified on this campus).

- a. The committee shall have authority to recommend to the Senate policies pertaining to such matters as the following:
 - (1) UW System and UWSP grants including sabbaticals, research, faculty/staff development grants, and undergraduate teaching improvement grants.
 - (2) Faculty and staff retraining and renewal policies as funded through grants.
- b. In addition, the committee shall:
 - (1) Recommend to the chancellor and vice chancellor/provost a level of funding to be made available for support of a program for the development of university personnel.
 - (2) Review and recommend to the chancellor and vice chancellor/provost proposals which are to be funded by state or non-state funds.
 - (3) Coordinate all system and local development programs.

- (4) Be authorized, whenever appropriate, to shift applications among the appropriate funding components in order to ensure the maximum benefits from available sources.
- (5) recommend to the vice chancellor/provost the transfer of unallocated funds budgeted from one component to another as the need arises.
- (6) Present an annual report of the committee's activities to the Senate at the end of the academic year.

ARTICLE XVI: UNIVERSITY TECHNOLOGY COMMITTEE

Section 1. The University Technology Committee shall be a standing committee of the Senate.

Section 2. Membership: Eight members of the committee shall be nominated and elected at large by the faculty, as specified below, under the supervision of the Nominations and Elections Subcommittee, according to the rules prescribed by the constitution and such additional rules as may be established by the subcommittee. Five additional members shall be appointed as specified below.

The chair for the following year shall be elected in the spring immediately following the announcement of campus election results. The chair of the committee for the current year shall convene the meeting. New and continuing members will vote for the chair.

Section 3. There shall be 13 members distributed as follows, including the chair:

a. Eight members elected at large by the faculty:

- (1) Two members from the College of Letters and Science, at least one of whom shall be from the humanities/social sciences/history, and one at least from the physical science/mathematics and computing.
- (2) One member from the College of Professional Studies.
- (3) One member from the College of Fine Arts and Communication.
- (4) One member from the College of Natural Resources.
- (5) Two members not assigned to one of the four colleges with at least one from either Business Affairs or Student Affairs.
- (6) One member at large.

Members shall be elected for a two-year term, half of the committee being elected in alternate years.

b. In addition, there shall be:

- (1) Two members appointed annually by the vice chancellor/provost; at least one of these appointments shall be a member of the Information Technology Management Team.
- (2) One member selected annually by the Classified Staff Advisory Committee.
- (3) Two students appointed annually by the Student Government Association.

Section 4. The committee shall have the authority to determine, subject to review by the Senate, Senate policies pertaining to the development, implementation, and use of technology across the campus. The committee's authority shall extend to such matters as the following:

- a. Policies governing technology development, acquisition, and access.
- b. Policies governing faculty/staff development in uses of technology.
- c. Policies governing student training in technology.

ARTICLE XVII: BUDGET REVIEW AND ADVISORY COMMITTEE

The Budget Review and Advisory Committee is not a standing committee of the Faculty Senate.

Section 1. The Budget Review and Advisory Committee shall be a specially nominated committee of the senate to assist the chancellor, the line officers and deans, with advice and information concerning the campus budget and to provide broad campus input into budget decisions. The purpose of the committee is to review the campus budget and consider changes and reallocations as necessary to address budget mandates that come from System and the Legislature and adjustments that would be in the best interest of the clientele we serve. Specifically, the committee would give advice when data shows that it is in our best interests to shift resources to meet growing and changing demands. It will be an expectation for those who serve on this committee to maintain confidentiality when addressing potential budget impacts that may affect personnel.

Section 2. The committee shall consist of 12 members distributed as follows:

- a. Chair of the Faculty Senate.
- b. Chair of the Faculty Senate University Affairs Committee.
- c. One dean chosen by the Dean's Council.
- d. One department chair elected by the faculty.
- e. Two faculty members appointed by the Faculty Senate Executive Committee. To the greatest extent possible, the four colleges will be represented among the dean, the department chair, and the two faculty members on the committee.
- f. Chair of the Academic Staff Council or a designee from the Academic Staff Council.
- g. Two students selected by the president of SGA.
- h. One CSAC member appointed by the co-chairs of CSAC.
- i. One representative of the WSEU employees.
- j. One representative from Student Affairs.

Section 3. The vice chancellor for business affairs will be a non-voting co-chair with the other co-chair to be elected by the committee. The vice chancellor for business affairs and the senior budget analyst will serve as resource people to the committee.

Section 4. Appointed members serve one-year terms. They may serve only three such one-year terms consecutively. Service on this committee will, at times, require dedication in order to fully understand the campus budget and implications of recommendations.

Section 5. The committee would report to the chancellor and the Executive Committee of the Faculty Senate. Meeting times with agenda will be announced at least 24 hours in advance. Meetings may go into closed session at any time. Members would be expected to provide information of a general nature to their respective governance units to keep them apprised of issues that the committee is addressing. They may not, however, provide confidential information regarding individuals or units possibly impacted by recommendations.

**FACULTY CONSTITUTION
UNIVERSITY OF WISCONSIN - STEVENS POINT**

Adopted April 2, 1937

Amended November 14 and December 5, 1956; February 1 and December 6, 1962; November 5, 1964; October 7, 1965; December 11, 1969; October 1, 1970; February 24, 1972; January 24, 1974; February 13 and 27, March 13, April 3 and 24, and May 8, 1975; May 13, 1976; December 18, 1980; December 2, 1981; March 18, May 5, November 3, and April 6, 1982; May 18 and December 7, 1983; April 4 and November 7, 1984; November 5 and 20, December 4 and 11, 1985; February 4 and 18, March 4, April 1, and November 4, 1987; May 3, 1989; March 28, 1990 (see October 6, 1993); April 17 and November 6, 1991; February 5, May 6, and October 7, 1992; February 3, May 5, October 6 & 20, and November 3, 1993; April 27, 1994, and December 7, 1994; October 18, 1995; May 7, October 15, November 5 and November 19, 1997; March 3, April 1, April 15, and November 4, 1998; March 10, and December 15, 1999; February 16, and May 3, September 6, and December 6, 2000; December 5, 2001; February 6, May 1, and December 4, 2002; April 16, 2003; May 5, 2004; February 21, 2007, May 7, 2008; April 21, 2010; March 2, May 4, and November 2, 2011.

Faculty Senate Resolution 90-91-007: "All amendments shall be effective upon passage except that all amendments proposed during 1990-91 relating to definitions of faculty, nominations, elections, designation of membership, or constituencies shall become effective for the 1991-92 academic year and Faculty Senate."