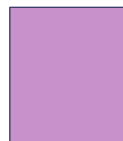


## PERMISSION REQUIRED COURSES

ORIENTATION ADVISING 2014



**Some departments require permission to be granted for students to register for some of their courses. Here are the instructions that those departments have provided in regards to obtaining permission for their courses.**

- **Art** – Most Art course seats will not be released from “PR” until after the last freshman orientation session at the end of June. Call 715-346-4072 if seeking permission for an Art course.
- **Biology** – We have met and came up with some procedures for the upcoming summer orientation sessions.

We have PR'd all sections of BIO 100, 130 & 160 in preparation for “New Student Orientation”. Seats are limited and will need to be reserved for students that need those courses for their declared majors.

We would stress that if a student has declared “Undecided” as their initial choice of major but is leaning toward Biology/Biochem or any other major that would require BIO 130 & 160 they should be directed to attend the Biology/Biochem (or appropriate) advising session so that they can enroll in one of the required courses. Due to the limited number of seats available “Undecided” students will not be able to register for BIO 100, BIO 130 or 160.

1. We will provide “PR” forms for BIO 100 to the Department of Education for the remaining seats in the course before the first “New Student Orientation” session on June 2nd. “PR” forms for BIO 130 and BIO 160 will be provided to the College of Natural Resources as well as Chemistry and BIO 160 forms to Health Sciences before June 2<sup>nd</sup>.
2. The day after a student has registered they will need to activate their student accounts. If students need to get into a different section of a Biology course that has a “PR” they will need to get on the course waiting list through the Biology Department web page. We will provide a handout to students that will explain this procedure.
3. Students should not come to the Biology Office, attend the Biology NSO Advising session, email or call the office to receive PR for a course or to get on a waiting list. Students will need to receive a “PR” form from their major

department or get on a Biology course waiting list to get into a “PR” Biology course.

- **Chemistry** - I plan to do the same thing this summer that I did last summer. Last summer I had signed permission slips for Chem 105 and Chem 117 that I distributed to Pat Zellmer (Biology), Sue Raab / Rebecca Sommer (CLS), Christine Ellis (Dietetics), Mick Veum (Physics), Karyn Biasca (Paper Science & Engineering), and Jessica Tomaszewski (CNR). I distributed additional slips, according to each units' needs, as registration progressed.
- **Communication 101 – section 37** is reserved for non-traditional students only. Email [Karlene.Ferrante@uwsp.edu](mailto:Karlene.Ferrante@uwsp.edu) for permission to register for this section.
- **Dance** – 715-346-3978
- **Economics 110 – section 79** has 20 seats reserved for non-traditional students. Email [Max.Trzebiatowski@uwsp.edu](mailto:Max.Trzebiatowski@uwsp.edu) for permission to register for one of these reserved seats.
- **First Year Seminars:** Classes are PR'd so that ineligible continuing students cannot register, however, if an advisor lists an FYS on the registration form, the student will be put into the class without permission needed. Seats will be released throughout orientation so that some seats will remain up until the end of orientation, however, there are still not enough seats for all incoming freshmen. Please assure students if they aren't able to take an FYS, they can complete an extra 3 credits in the Investigation category of the GEP. **Advisers please note that you need to indicate BOTH the FYS course number (101, 102, etc.) AND the section number of the desired FYS course on the registration sheet that you sign for the student.**
- **Math** – Classes typically only have a “PR” in front of them because they now have a wait list. Call 715-346-2120 to have a student added to a wait list.
- **Music** – 715-346-3107
- **Physical Education 105** – Contact John Gaffney at 715-346-2040
- **Spanish 101 & 102** – 715-346-3036